

Notice to Chair of the relevant Scrutiny Committee

This notice complies with the urgency provisions set out in Brent Council's Constitution.

1. Decision Maker

Strategic Director of Community Wellbeing in consultation with the Lead Member for Adult Social Care

2. Matter to be decided

Award of a contract to deliver care and support at Beechwood Court, Harrod Court and Tulsi House Extra Care schemes for a period of five years with an option to extend by up to a further 2 years (the "Contract") to Westminster Homecare Limited.

3. When decision is to be made

From 18 July 2018

4. Will any part of the decision or accompanying report(s) be exempt from publication? If so, please state the category of exemption.

n/a

5. Urgency

a. Please indicate which of the following apply:

The decision is urgent and 28 clear days' notice of the decision cannot be given but at least 5 clear days' notice can	<input type="checkbox"/>
The decision is extremely urgent and even 5 clear days' notice of the decision cannot be given	<input checked="" type="checkbox"/>
The decision will be made by members at a meeting and 28 clear days' notice that the proposed decision may be discussed in private (i.e. the report will contain information exempt from publication) cannot be given	<input type="checkbox"/>
To permit the dis-application of the 5 day call-in period, to allow the decision to take immediate effect	<input checked="" type="checkbox"/>

b. Please explain why the appropriate notice was not given.

The original decision to award the Contract was on the Forward Plan. Following the award decision being made and the observance of the call-in period, the organisation to which approval to award had been granted notified the Council in writing on 9 July it would not be in a position to deliver the Service. The wish is now to award the Contract to the second placed bidder.

c. Please explain why the decision cannot be deferred to a later date.

The current contract expires on 31 July 2018. A new provider needs to be appointed as soon as possible to enable a transition to take place before the expiry of the current contract.

- 6. Once taken, a Cabinet/Cabinet Committee decision or a Key Decision (irrespective of the decision maker) cannot be implemented until the 5 day call in period has elapsed and no valid call-in has been received or, if applicable, the decision has been reconsidered by the decision maker. If you wish to request the disapplication of this call-in period, please explain why either the Council's or public interest would be seriously prejudiced by the decision not taking immediate effect.**

Any delay in awarding the contract to Westminster Homecare Limited would seriously impact on the transition process, to include the TUPE transfer of approximately 60 staff.

The completed form must be approved by the relevant Director or Strategic Director and cleared via the Chief Executive.

(Strategic) Director Name/Signature

Date



16/07/18

Chief Executive Name/Signature

Date



16/07/18

The following section is to be completed by Governance Services

Chair of the relevant Scrutiny Committee

Councillor Ketan Sheth (Chair of the Community and Wellbeing Scrutiny Committee)

Date notice sent to Chair

17/07/18

Please specify action required

<input type="checkbox"/>	To note the urgent decision (between 5 and 27 clear days' notice provided)
<input checked="" type="checkbox"/>	To permit the extremely urgent decision to be taken (less than 5 clear days' notice provided)
<input type="checkbox"/>	To permit discussion of exempt information in private relying on Schedule 12A of the Local Government Act 1972 (less than 28 clear days' notice provided of anticipated exemption)
<input checked="" type="checkbox"/>	To permit the dis-application of the 5 day call-in period, to allow the decision to take immediate effect

Date of Chair's approval (if required)

17/07/18